** Davis County School District Custodial Department**

**IPM**

Pest Conducive Condition Checklist

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| School or Site: |  | |  | | |
| Date: |  | |
| Inspected by: |  | |
| **Entryways:**  Doors are kept closed when not in use. Doors shut tight and close on their own.  Door sweep and weather stripping is completely covering the door. Cracks or openings around the doors or walls are sealed.  Screens, *if any,* are in good repair.  Shrubs and vegetation are at least one foot from the building. Pests are present in the area. If yes: | | | **YES** | **NO** | **N/A** |
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| **Classrooms or Offices:** | | **Room#** |  | | |
| Room is free of unauthorized pesticides. Room is free of clutter.  Indoor plants are healthy and free of pests. Food is only allowed in designated areas  Desks and cubbies are clean and free of food and clutter. Storage areas are free of clutter, food and standing water. Storage is free of items stored for long term in cardboard boxes. All food items are stored in sealed plastic containers.  Any animal or bird food is stored in sealed plastic containers. Animal or bird cages are clean in and around the area.  Gaps or holes under sinks or counters have been sealed. Holes or gaps to the outside are sealed.  Carpet is in good repair and vacuumed regularly. Room is free of clothe couches or chairs.  Outside windows and doors close tight and have no gaps. Window screens (if any) are in good repair.  Teachers and students understand how the IPM program works. Trash is removed daily.  Sinks are free of dripping or standing water.  Pests are present in the area. If yes: | | |  |  |  |
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| **Outside Areas:**  Area is free of dog waste and "No Dogs Allowed" signs are posted. Trash cans have secure lids.  Trash cans are cleaned regularly.  The site has good drainage and is free from standing water. Sidewalks and pavement are free from cracks.  Bushes and shrubs are at least one foot from the structure. Grounds are free from garbage, weeds and trash.  Area is free from old vehicles and other potential pest attractants. Sheds are sealed to the outside to keep pests out.  Lawns are kept mowed and trimmed. Turf is free of standing water.  Eves and roofs are free from birds nests, hives, etc. | | |  | | |
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# Kitchens and Food Preparation Areas.

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Area is free of unauthorized pesticides. Trash is emptied daily.

Door sweeps are installed and in good order. Area is free of standing water.

Under sinks and stoves are kept clean and in order.

There is no long term storage of items in cardboard boxes. Pest log is posted.

Pest monitors are present and dated.

There are no open holes or other access to the outside. Floor drains and floor sinks are clean.

Food is put away and stored properly in sealed containers. Food storage areas are clean and in order.

Crumbs, Spills and food Prep. Equipment is cleaned up immediately. All faucets close properly and have no leaks or drips.

Windows have screens on them. Vents are free of grease and dirt.

Storage is kept off the floor on open type shelving. Any cracks in the walls or floors are sealed properly.

Pests are present in the area. If yes:

**Boiler Rooms and Fan Rooms**

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Room is free of unauthorized pesticides. Room is free of standing water.

Room is cleaned regularly. Room is free of trash or food.

Room is free of storage especially if in cardboard boxes. Pest monitors are present and dated.

Floor drains are clean.

Plumbing is free of leaks and condensation.

Cracks or holes in floors and walls are sealed properly with caulking. Outside air intakes are properly screened and free of trash.

# Custodial and custodial closets.

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Area is free of unauthorized pesticides.

Mops are clean and hanging up when not in use. Closets are free of trash and food.

Custodial closets are in good order and organized. Custodial closets are free of standing water.

Trash cans and maid carts are emptied daily and clean. Custodians are trained in the IPM process.

Pest log is posted.

Pest monitors are present and dated in Custodial Office. Custodial IPM book is up to date and accessible.

Custodial break area is clean and free of food, crumbs and trash. Storage areas are free of long term items stored in cardboard boxes. Break area is free of clothe covered couches or chairs.

# Training

All Custodians have been trained and are using the IPM Program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Principal understand how IPM works. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teachers understand how IPM works. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students know about the IPM program and how it works. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This site is using the IPM program effectively \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_