 SELF-ASSESSMENT

*Career & Technical Education Coordinator*

CTE Coordinator:       Supervisor:       Date:

PLAN

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Low | |  |  |  |  |  |  |  |  |  | High | |
| 1. (P.1) Creates, implements, and promotes CTE vision and goals in collaboration with stakeholders | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 2. (P.2) Analyzes and uses ongoing datato evaluate CTE programs and activities to ensure they meet the individual needs of all students | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 3. (P.3) Uses data to plan for and facilitate CTE programmatic changes and acquisition of supplies and equipment | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 4. (P.4) Works with the school administration and CTE district supervisor to coordinate CTE programs and budgets | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 5. **PLAN Reflection**: Discuss areas of strength and areas of needed improvement | | | | | | | | | | | | | |

TRAIN & GUIDE

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Low | |  |  |  |  |  |  |  |  |  | High | |
| 6. (T.1) Facilitates implementation of curriculum aligned with DESK standards | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 7. (T.2) Promotes personal development and college/career readiness for all students with their varying and diverse needs | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 8. (T.3) Proactively acquires and provides CTE related information and resources in multiple ways to support students, staff, and other stakeholders | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 9. (T.4) Disseminates and communicates information in a clear, concise and professional manner | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 10. (T.5) Provides quality training on CTE programs, curriculum, policies, and procedures | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 11. **TRAIN & GUIDE Reflection**: Discuss areas of strength and areas of needed improvement | | | | | | | | | | | | | |

CHECK

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|  | Low | |  |  |  |  |  |  |  |  |  | High | |
| 12. (C.1) Acquires information from students and stakeholders to ensure programs meet their needs | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 13. (C.2) Implements follow-up procedures and uses feedback to make adjustments to CTE curriculum resources or programs | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 14. (C.3) Works with school counselors and staff to provide specific, timely, and relevant information to students and parents regarding CTE programs | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 15. (C.4) Checks to ensure CTE staff participate in quality training | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 16. **CHECK** **Reflection**: Discuss areas of strength and areas of needed improvement | | | | | | | | | | | | | |

ENVIRONMENT

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Low | |  |  |  |  |  |  |  |  |  | High | |
| 17. (E.1) Fosters an environment where educators and students are positive and respectful | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 18. (E.2) Supports and is responsive to students as individuals | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 19. (E.3) Creates an environment of support through effective time management, organization, and equitable allocation of resources | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 20. **ENVIRONMENT** **Reflection**: Discuss areas of strength and areas of needed improvement | | | | | | | | | | | | | |

PROFESSIONALISM

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|  | Low | |  |  |  |  |  |  |  |  |  | High | |
| 21. (PRO.1) Engages in self-reflection and professional learning for continuous growth and expertise | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 22. (PRO.2) Collaborates and cultivates productive relationships with staff, students, parents, administrators, and communityto improve learning | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 23. (PRO.3) Approaches challenges and changes positively in a problem-solving manner | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 24. (PRO.4) Makes professional contributions to school, district, and school community | 0 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 25. **PROFESSIONALISM** **Reflection**: Discuss areas of strength and areas of needed improvement | | | | | | | | | | | | | |