TRANSFER OF RECORDS BETWEEN SENDING AND RECEIVING SCHOOLS

Sending Date: _____

Sending School: _____

Sending Person: _____

Print Name and Sign

Student Name	Active or Inactive File (Check 1)	# Of Files	Student Name	Active or Inactive File (Check 1)	# Of Files
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	
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	☐ A/I ☐			☐ A/I ☐	
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	☐ A/I ☐			☐ A/I ☐	
	☐ A/I ☐			☐ A/I ☐	

Receiving Date: _____

Receiving School: _____

Receiving Person: _____

Print Name and Sign