

Recommendation for Licensed Provisional Non-Renewal 2018-2019

I am recommending that the following licensed employee's contract be non-renewed at the end of the current contract year:

Employee's Name _____ Employee # _____

Principal's Name _____ School _____

Principal's Signature _____ Date _____

Provisional Status: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5

☐ **Evaluate Davis**

☐ Evaluate Davis Orientation Completed

☐ Observations Completed

Date _____ Date _____

Date _____ Date _____

☐ Mid-Year Summative Completed

Date _____

☐ Mentor Teacher Assigned

☐ **School Director's Signature** _____ **Date** _____

HR Use Only

Reviewed by: _____ Suzi Jensen, HR Director _____ Steven Baker, HR Associate Director _____ Rodney Rose, HR Associate Director

☐ **Non-Renewal Approved**

☐ Non-Renewal letter sent to principal for teacher signature and distribution

☐ **Non-Renewal Denied**

☐ Principal notified by _____

Suzi Jensen _____ Date _____