# Mueller Park Jr. High Student Handbook



2023-2024

## Table of Contents

Accidents/Illness	
Attendance	4
Absence	4
Prearranged Absence	4
Admit to Class	4
Check-In/Check-Out Policy	4
Closed Campus Policy	4
Homework During Absences	4
Tardiness	
Truant (Unexcused Absences)	5
Truancy Citation Schedule	5
Other Consequences of Truancy	
Backpacks/Book Bags/Lockers	
Bell Schedule	5
Bus Conduct	6
Spirit Busses	6
Cafeteria & Commons	6
Cafeteria	6
Meal Accounts/ Meal Charges in School	
Emergency Meal Services/ Individual Circumstances	7
Repayment for Meal Charges and Bad Checks	
Change of Address	
Cheating/Plagiarism	
Citizenship Policy	
Citizenship Rubric	
Class Change Policy	
Clearing the Building	
Closed Halls	
Counseling Services	
Computer Acceptable Use Policy	
Dances & Assemblies	
Dress Code	
Minimum Requirements	
Additional Requirements	
Eligibility	
Eligibility for Student Officers	
Eligibility for Athletes	
Failing (F) and Incomplete (I) Grades and Eligibility	
Standards Committee/Appeals	
Emergencies and School Closures	14
Emergency Drills	14
Fines & Fees	14
Grades	14
GPA	14
Grading Concerns	14
Grading Scale	15
Credit Recovery/Grade Replacement	
Hall Passes	
Home/Hospital	

Honor Roll	16
Honors Classes	16
Honors Designation	
Hoors Designation Requirements	16
Media Center	
Medication	16
MyDSD	17
National Jr. Honor Society	17
Office Telephone & Student Contact	17
Personal Belongings	
Personal Electronic Devices	
Possession and Use of Electronic Devices	
Prohibitions	
Confiscation	
Security of Devices	
Student Success Center	
Sportsmanship	19
Visiting Students	
Visitors	
District Documents	19
Notice of Non-Discrimination	
Accommodations for Individuals with Disabilities	
Safe and Orderly Schools	21
Weapons and Explosives—One Year Expulsion (Utah Code 53G-8-205)	21
Drugs/Controlled Substances	21
Safe School Violations	21
Disruption of School Operations	22
Nondiscrimination In Discipline	
Due Process	
Authority to Suspend or Expel	
Bullying/Cyberbullying/Hazing/Retaliation/Abusive Conduct	
Search and Seizure	
Extracurricular Activities	
Compulsory Education Requirement	
Family Educational Rights and Privacy Act	
Rights Under the Protection of Pupal Rights Amendment	
Pledge of Allegiance	
Religious Expression in Public Schools	
Parental Rights in Public Education	26

## **INFORMATION and POLICY**

#### ACCIDENTS/ILLNESS

Accidents and illnesses are to be reported to the office where immediate care can be arranged. Parents will be contacted before students will be allowed to check out of school with an illness or injury.

#### ATTENDANCE PROCEDURES

**Absence** - If a student is going to be absent for any reason, a parent should let the office know. The school cannot release a student from school to anyone but the legal guardian or individual designated by the guardian. All activities during the school day are mandatory. Activities are planned for students' educational value. All assemblies, dances, testing, etc. are an important part of the junior high school experience. The school will not support any unsupervised release of students during these events or at any other time. In the event of an absence, all make-up work is the student's responsibility. **Absences must be cleared within 3 days after returning to school from an absence.** Five (5) unexcused absences may result in a citizenship "U." To clear an absence the parent/guardian may either send a note with their student (to be turned in at the office), call the attendance line at 801-402-6306, excuse the student in myDSD, or email the attendance secretary at MPJHAttendance@dsdmail.net.

**Prearranged Absence** - Students who must miss school for hospitalization, family trips, etc., should pick up an Extended Absence Notification Form in the office. When students arrange unavoidable absences in advance, they stand a better chance of maintaining academic and citizenship standing. The form allows teachers and administrators to know that the student will be absent and details responsibilities the student should have ready upon return.

**Admit to Class** - Admits will only be written for students who check in to school or have been in the office for authorized purposes. Admits do not excuse a student's tardy.

Check-in/Check-out Policy - Students must check in through the office before going to class if they have arrived at school late. Students must check out in the main office if they are going to leave school before the end of the school day. To check out, a student's parent/guardian must come to the office in person. For student safety, picture ID may be required. Students may meet parents in the office at the designated time. If the student is unaware that he/she will be checking out, the office will send for the student.

Closed Campus Policy – Mueller Park Jr. High School is a closed campus. Students are to remain on campus during school hours, including lunchtime. The baseball fields, dugouts, trees, and other city park areas are not part of the MPJH campus. Students who choose to leave campus without checking out are considered truant and may result in a citizenship "U."

**Homework During Absences** – Students who miss class should contact their teachers as soon as possible following an absence to identify a plan to make-up missed schoolwork. Students who are absent can communicate with teachers via email and through use of Canvas or Summit to learn about the expectations for making up missed work.

**Tardiness** - Tardiness is disruptive to the orderly running of a school and classroom. Students may be considered tardy if they are not prepared for class and in their seats before the tardy bell. Students who are excessively tardy will receive reduced citizenship grades and will be subject to school discipline. Three (3) tardies in one term in any given class will result in a citizenship "N." Four (4) tardies in one term in any given class will result in a citizenship "U" for that class. Parents may not clear tardies.

**Truant (Unexcused Absence)** - Students are truant if they are not where they are supposed to be during school hours. Administrative penalties may include, but are not limited to, an administrative "U," make-up classes, or a fine as outlined below.

#### **Truancy Citation Schedule**

First – Warning Second - \$10.00 Third - \$15.00 Fourth - \$20.00 Fifth or more - \$25.00 each

#### **Other Possible Consequences of Truancy**

- A "U" citizenship grade may be given in classes missed.
- Students may not be able to make up assignments or tests missed because of truancy.
- On-campus detention.
- Parent conference may be required prior to returning to school.

#### BACKPACKS/BOOKBAGS/LOCKERS

Students may carry their backpacks to class with them. Backpacks should be kept under seats or desks and out of walkways. Lockers are optional. School lockers are the sole property of the Davis School District and Mueller Park Jr. High School. Lockers, backpacks, and other student possessions may be subject to searches according to Davis School District Policy <u>5S-100 Student Conduct and Discipline</u>. Please see "Search and Seizure" on page 23 for more information about searches and inspections.

#### BELL SCHEDULE

Period	Monday, Tuesday, Thursday, & Friday	Wednesday Late Start
1st/5th	8:15-9:40	10:15-11:20
2nd/6th	9:45-11:05	11:25-12:25
First Lunch	11:05-11:35	12:25-12:50
3rd/7th	11:40-1:00	12:55-1:55
3rd/7th	11:10-12:30	12:25-1:25
Second Lunch	12:30-1:00	1:25-1:55
4th/8th	1:05-2:25	2:00- 3:00
Panther Success	2:30-3:00	

#### **BUS CONDUCT**

To ensure safety, students must demonstrate responsible behavior while riding the school bus. The bus is an extension of the school and students are subject to the same rules and expectations. All students being transported are under the authority of the bus driver and must obey driver requests. Students should follow these rules:

- Stay off the pavement as the bus approaches.
- Enter the bus in an orderly manner.
- Be seated and remain seated while the bus is in motion.
- Obey bus driver's directions immediately.
- Keep all objects, arms, legs, heads inside of the bus at all times (this includes windows).
- Keep all food and drinks in closed and sealed containers the entire bus ride home.
- Throw all trash away at the front of the bus, leave the bus in better condition than you found it.
- Keep the emergency door or window closed except in case of emergency.
- All items that could cause a hazard to passengers should be transported separately.
- The only music allowed on the bus will be played by the bus driver, or students may listen on personal earphones only.
- Refrain from using any behavior/language that is racial or sexual in nature.
- Treat the bus driver, fellow students, and any faculty on the bus with respect and kindness.

If students witness, are victim to, or suspect a conduct a violation on the bus, please contact the school administration with specifics regarding the violation and concern. Students who violate the bus conduct rules may be suspended from riding the bus. A school administrator will contact parents and/or the police in cases where students have engaged in disorderly conduct or behaviors that endanger passengers.

Eligibility – To find out if a student is eligible for bussing, see the district webpage. Bussing information should be available within a week prior to the beginning of school each year on MyDSD. Participation in a DLI program does not guarantee bussing for ineligible students.

**Spirit Buses** – During athletic seasons when teams are in the playoffs, spirit buses may be provided to allow students to go and support their peers in games and matches that are not at Mueller Park Jr. High School. For students to be eligible to ride the spirit bus, they may not have any current F's, U's, or had any recent behavioral issues in class or with administration. All spirit bus participants are expected to be on their best behavior on the bus and at the event. ALL SPIRIT BUS PARTICIPANTS ARE EXPECTED TO RIDE THE BUS BACK TO MUELLER PARK JR. HIGH.

#### **CAFETERIA & COMMONS**

Cafeteria – Breakfast and lunch are served daily (with few exceptions). Breakfast is available from 7:30 am until 8:05 am on Monday, Tuesday, Thursday, and Friday, and from 9:20 am until 10:00 am on Wednesdays. See bell schedules for specific lunch times. All food purchased in the cafeteria or brought to school must be consumed in the cafeteria. Students may go

outside during lunch after they have eaten their food (they may not take food outside). They must stay on the hill west of the school and may not go into the city park property (except the north outfield).

The following behaviors are strictly prohibited in the cafeteria:

- Running to get in line.
- "Cutting in" or saving a place for others in line.
- Throwing anything.
- Leaving trash, trays, or food on the tables.
- Taking food out of the cafeteria area.

#### **Meal Accounts & Meal Charges in Schools**

The purpose of these procedures is to establish consistent meal charging and collection procedures districtwide. The District's goals are:

- To maintain a positive experience for students during meal service.
- To treat all students with dignity and respect.
- To establish practices which are age appropriate.
- To minimize meal charges and encourage parents to pre-pay for all meals.
- To promote parents' responsibility for meal payment and self-responsibility of the student.

Payment in advance for meals enables the District to achieve these goals. Personal checks and cash deposits are accepted daily at the schools. For convenience, deposits may also be made by credit/debit card through a parent's myDSD account.

#### **Emergency Meal Service & Individual Circumstances**

The Board of Education acknowledges that on occasion, students may forget or lose meal money. In such cases, the student's statement of need shall be accepted, and a meal will be made available. School lunch employees shall not, withhold a meal, provide an alternate meal, pull a student from the line, ask the student to call his parent or friend, stamp the student's hand, or otherwise call attention to the student who has forgotten or lost meal money. A school lunch employee may remind a student *attending a secondary school* that his account is in the negative. **The cost of the unpaid meal will be charged to the student's account.** 

When a student repeatedly comes to school without a meal from home or money to participate in the school meal program, school administrators should consider if circumstances in the home warrant contacting social workers or Child Protective Services. Frequent requests may indicate the family's need for free- or reduced-price meals. School administrators may work with the family to apply for school meal benefits. All meals eaten before a free- or reduced-price meal application is processed and approved are the responsibility of the parent and must be paid for.

**Repayment for Meal Charges and Bad Checks:** Federal guidelines prohibit the Food and Nutrition operation from writing off bad debts as a result of charged meals. Every effort will be made to collect for unpaid meals. Unpaid meal charges may result in the following:

• An automated telephone call to the parent.

- An email sent to the parent.
- A verbal reminder to student attending a secondary school.
- School lunch manager contact parents by phone or notes in teacher mailboxes.
- In case of significant delinquent payments, a letter will be sent home from the Food and Nutrition Department.

Parents are responsible to pay all their student's meal charges. All unpaid charges will be added to the list of any outstanding fees or unpaid fines at the end of the school year. Uncollected meal charges shall be handled the same as other school debt.

#### **CHANGE OF ADDRESS**

Parents and students should notify the office when their address or phone number changes or when there is a change in the legal guardian. Such notification allows the office to be able to contact parents and send information to the accurate address.

#### **CHEATING/PLAGIARISM**

Academic dishonesty will not be tolerated. Cheating/plagiarism may include but is not limited to: using someone else's work as your own, using AI programs to generate responses, incorrect scoring of papers, getting information from the internet or other inappropriate sources, or assisting others to complete assignments without doing the work. The consequences may include being asked to redo the work or provide an alternate assessment to demonstrate competency, as well as citizenship penalties. Appropriate group work, collaboration, or helping another student learn are not considered cheating.

#### **CITIZENSHIP POLICY**

The Davis County School District has instituted a citizenship policy that affects high school graduation. Ninth grade students who receive citizenship U's must make them up prior to high school graduation. Citizenship grades will be determined each term by the teacher using the rubric below.

The school administration may also issue a citizenship 'U' for negative or inappropriate behavior. An unsatisfactory citizenship grade can result from serious negative behavior, a Safe School violation, or a suspension. Serious negative behavior might include, but is not limited to, documented conduct such as:

- Four (4) or more tardies in a term.
- Disrespect for school staff and authority.
- Use of vulgarity, profanity, or racial slurs.
- Public displays of affection, i.e., holding hands, hugging, kissing, etc.
- Direct and willful disobedience of school rules and policies.
- Possession/use of real/imitation-controlled substance/drug paraphernalia /alcohol /tobacco or under the influence of a controlled substance/alcohol.
- Cheating, or the use of deception to gain advantage (example: copying another's work and claiming it as your own).
- Fighting.
- Theft, destruction or vandalism of private or public property.

- Trespassing.
- Truancy.
- Disruption of the learning environment.
- Harassment, bullying or hazing.
- Extortion, i.e., intimidation, harassment, bullying, etc., to get something from another person.
- Possession of weapon(s).

To clear a U, a student must complete a school-approved community service or course and pay a \$5.00 fee. When the citizenship credit is satisfactorily made up, the administration will restore the lost credit. Students interested in appealing a U must contact the Citizenship Secretary prior to mid-term of the following term.

**Citizenship Rubric** 

Good (G)	Satisfactory (S)	Needs	Unsatisfactory
000u (0)	Satisfactory (5)		(U)
. 1 . 1	. 2 . 1'	1 '/	\ /
•			• 4 or more tardies.
•		•	• Rarely prepared.
			• Rarely on task,
•	•		<ul> <li>Rarely contributes</li> </ul>
			to the class learning
=			environment, and
	<u> </u>	$\mathcal{E}$	refuses when asked.
	•		Rarely follows
0		•	directions, class
			rules, and/or school
			policies.
		,	• Rarely treats people
		-	with respect, often
	· · · · · · · · · · · · · · · · · · ·	-	showing disrespect
•	· · · · · · · · · · · · · · · · · · ·		to peers, teachers,
•			and other adults in
		* '	the building.
	2 2		• Cheats, copies form others,
	respect.		plagiarizes, or
_		-	allows others to
-			copy off their work.
			<ul> <li>Copy off their work.</li> <li>Continues to harass,</li> </ul>
with respect.		•	tease, or make fun
			of others in the
			class.
			<ul><li>Does not use class</li></ul>
			time appropriately.
			<ul><li>Parent has been</li></ul>
			notified of the "U"
			for citizenship.
	• 1 tardy • Almost always prepared. • Almost always on task. • Almost always contributes to the class learning environment but sometimes waits to be asked instead of volunteering. • Almost always follows directions class rules, and/or school policies. • Almost always treats people with respect.	<ul> <li>Good (G)</li> <li>Satisfactory (S)</li> <li>1 tardy</li> <li>Almost always prepared.</li> <li>Almost always on task.</li> <li>Almost always contributes to the class learning environment but sometimes waits to be asked instead of volunteering.</li> <li>Almost always follows directions class rules, and/or school policies.</li> <li>Almost always treats people</li> </ul>	<ul> <li>Good (G)</li> <li>Satisfactory (S)</li> <li>Improvement (N)</li> <li>1 tardy</li> <li>Almost always prepared.</li> <li>Almost always on task.</li> <li>Almost always contributes to the class learning environment but sometimes waits to be asked instead of volunteering.</li> <li>Almost always follows directions class rules, and/or school policies.</li> <li>Almost always follows directions class rules, and/or school policies.</li> <li>Almost always follows directions class rules, and/or school policies.</li> <li>Almost always treats people</li> </ul>

#### CLASS CHANGE POLICY

Class change requests for each semester will be accepted during scheduled class change dates. By school policy, no class change requests will be accepted during a semester already in session. Any exception to this policy will be rare and require certain conditions, i.e., physical impairment or injury that prohibits or limits participation in a given subject area, improper level placement in subject areas, or professional or medical recommendations that require class changes. Each time a request is made for class changes, there will be a \$10.00 charge.

#### CLEARING THE BUILDING

Students are required to leave campus immediately after school at the end of the day unless they are under the supervision of a teacher. Students should plan for rides to pick them up from school immediately following the bell to end school.

#### **CLOSED HALLS**

All classroom halls are closed during lunch. Students should be in the cafeteria, counseling center, media center, gym, or commons. MPJH does not accept food deliveries (GrubHub, UberEats, DoorDash, etc), unless delivered by a parent to the front office.

#### **COUNSELING SERVICES**

Comprehensive School Counseling services are available to all students. These services include College and Career Readiness Meetings (CCRs), interpretation of standardized test results, student registration and orientation, peer conflict resolution, and assistance with personal problems. The counseling center provides an opportunity for students to meet individually for career exploration and planning. Computer software materials enhance this search. The counseling center is open during lunch time for all students.

Counseling assignments are based on student's last name:

Mrs. Hamblin: A-G Mrs. Frederickson: H-O

Mrs. Ford: P-Z

#### COMPUTER ACCEPTABLE USE POLICY

Computers used by students are for instructional purposes. Prior to computer use, students and parents will sign an Acceptable Use Policy on MyDSD, which addresses issues related to the use of the Internet. Student misuse of school computers will result in school discipline and a loss of computer privileges. At the end of each school year, student folders and files will be deleted off their devices.

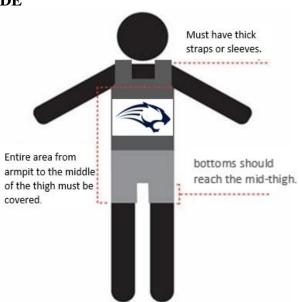
#### DANCES/ASSEMBLIES

Dances are for Mueller Park Jr. High students only. During the dance, students must be in the dance location. Students may enter the den briefly to get a drink of water or use the restroom. All halls will be closed after the dance. When applicable, students may access their lockers before going home. Running, rowdiness, lewd/suggestive movements or other dangerous behavior will result in disciplinary procedures, which may include early dismissal from the dance.

Students are expected to enter and leave the gym in an orderly fashion for assemblies. Appropriate respect and appreciation for the performers is expected. No phones, fidgets, books, or supplies should be taken into the assembly.

#### **DRESS CODE**

Mueller Park Jr. High recognizes that dress and grooming can affect the learning environment and behavior of students. There are sanitation and safety factors directly related to proper dress and grooming, and school administrators, teachers, and parents need clear dress and grooming guidelines so that rules of dress and discipline can be enforced consistently. Mueller Park Jr. High also recognizes the importance of school, parent, and student collaboration in encouraging students to come to school dressed appropriately. Therefore, we have created this graphic as a reference and outlined the minimum requirements for dress and grooming for all students.



#### **Minimum Requirements:**

- 1. All students shall maintain themselves in a clean, groomed, and well-washed manner.
- 2. Clothing must cover areas from one armpit across to the other armpit, bottoms should reach the mid-thigh. Tops must have thick straps or sleeves. Rips or tears in clothing should have appropriate clothing underneath that meet the minimum requirements of the dress code.
- 3. The bottom of tops/shirts/blouses must touch the top of pants/skirts/shorts when the student is standing.
- 4. Tops/shirts/blouses/overalls must have wide enough sleeves and be high enough on the sides where undergarments would not show. This would include no spaghetti straps, halter, or tube tops.
- 5. Shoes must be worn at all times and should be safe for the school environment (pajamas, or slippers shall not be worn, except for school activities approved by the principal).
- 6. Bare midriffs must not be worn without appropriate coverage underneath that meet the minimum requirements of the dress code.
- 7. Visible cleavage and bare backs are not allowed.
- 8. Specialized courses may require specialized attire, such as sports uniforms or safety gear.

#### **Additional Requirements:**

- Clothing may not depict, imply, advertise, or advocate illegal, violent, or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana, or other controlled substances.
- Clothing may not depict or imply pornography, nudity, or sexual acts.
- Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
- Clothing may not state, imply, or depict hate speech/imagery targeting groups based on

- race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
- Sunglasses may not be worn inside the building.
- Clothing and accessories that endanger student or staff safety may not be worn.
- Apparel, jewelry, accessories, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

#### **ELIGIBILITY**

Participation in athletics, cheerleading, student government, student clubs, and other extracurricular activities is not a constitutionally protected civil right. Therefore, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities during the period of discipline and will not be afforded due process procedures to challenge the denial of participation.

Students participating in extracurricular activities shall exemplify good citizenship. District and school standards for student participation in student government and extracurricular activities are as follows:

#### **Eligibility for Student Officers:**

**Academic Requirements** - Students must have a 3.0 GPA with no F's for each of the three preceding terms to run for office and must maintain a 3.0 GPA with no F's each term to remain in that office. A GPA of less than a 3.0 or an F will put the student on probation until the next grading period. (Midterm progress reports do not apply). A student can only have one (1) probationary period while being an officer.

Determination of academic eligibility shall be determined when grades are posted. Grades are posted when all grades have been entered electronically and are available to students, parents, and teachers. In no case may the posting date be more than five (5) school days following the last day of the grading period. Incompletes (I) are considered failures and must be factored into the GPA until made up (see "Failure (F) and Incomplete (I) Grades and Eligibility" below).

Citizenship Standards - Students must not have received more than one U total during the three terms preceding elections or tryouts or no more than 2 N's total during the three terms preceding elections or tryouts. If a U citizenship grade was received during the grading period prior to elections or tryouts, that U must be cleared before the due date of petitions for office (student government) or the first day of tryouts (cheerleaders and athletes). One U or more than two N's during office will put the student on probation until the next grading period. Two probations, more than one U, a safe school violation, and/or a pattern of school policy violations will result in immediate removal from office.

Determination of citizenship eligibility shall be determined when citizenship grades are posted. Grades are posted when all grades have been entered electronically and are available to students, parents, and teachers. In no case may the posting date be more than five (5) school days following the last day of the grading period.

#### **Eligibility for Athletics:**

Academic Requirements - Students participating in athletic activities, including cheer, must have a 2.0 GPA from the previous term and no more than 1 F. Coaches may hold students to higher GPA and citizenship standards, please refer to their contracts. Incompletes (I) are considered failures and must be calculated into the GPA as 0.000 until made up (see "Failing (F) and Incomplete (I) Grades and Eligibility" below). This standard must be maintained throughout the playing season in order to participate. Mid-term progress reports do not apply towards eligibility.

Determination of academic eligibility shall be determined when grades are posted. Grades are posted when all grades have been entered electronically and are available to students, parents, and teachers. In no case may the posting date be more than five (5) school days following the last day of the grading period.

Citizenship Standards - Students receiving one U in the preceding grading period will be subject to review by the School Standards Committee. A student may be put on probation and allowed to participate if the committee feels that there have been mitigating circumstances, or that an honest effort is being made to improve and the U is made up. Students receiving two or more U's in a grading period will be eliminated from extracurricular activities immediately and for the next term.

Determination of citizenship eligibility shall be determined when citizenship grades are posted. Grades are posted when all grades have been entered electronically and are available to students, parents, and teachers.

At the discretion of the school principal and School Standards Committee, a student with one or more U's may participate when their credit has been restored.

#### Failing (F) and Incomplete (I) Grades and Eligibility

Eligibility is determined by grades issued from the previous term. In some classes, a student may receive an Incomplete (I) or F grade at the end of the term. An "I" grade does not count as passing but does signifies that a student may work with a teacher to remediate the missing work and bring it to a passing grade. The end of term finalizes the "I" or "F", there are no provisions for athletes to change their grade afterwards. If students anticipate they have earned an "I" or "F" in a course, they should work with their teacher in advance to make up necessary assignments before the end of term.

Please note that an "I" or "F" grades may still be remediated at other times during the year for school credit, but will not restore lost eligibility.

#### **Standards Committee/Appeals**

If a student feels they have an extenuating circumstance, they may appeal it in writing to the School Standards Committee. The Mueller Park Jr. High Standards Committee will consist of an administrator, a counselor, and faculty representatives. The committee will base their decisions in compliance with policy and the best interest of the student. If approved, the student must meet the terms of the decision and show improvement by the next grading period.

Participation in interscholastic athletics, cheerleading, and other extracurricular activities is not a constitutionally protected civil right. Therefore, students who are suspended or expelled shall lose the privilege of participation in extracurricular activities, including practice, during the period of suspension/expulsion.

#### EMERGANCIES AND SCHOOL CLOSURES

The Davis School District will keep parents up to date on school emergencies and school closures due to weather. Information will be posted on school or district websites as needed. See the school website for the late start bell schedule.

#### **EMERGENCY DRILLS**

Emergency evacuation drills are conducted periodically for practicing safe and efficient exit of the building. Students should take each drill seriously and follow the exit routes posted in classrooms. Once outside, students should stay away from the building and close to their designated teachers. Once the drill is completed, teachers will lead students back into the building. Under no circumstance should students reenter the building on their own following an alarm.

#### FEES/FINES

Each year we provide annual notices to parents and students about the District's school fees schedule and fee waiver policy. Students and parents are responsible to pay all applicable school fees and fines. Information can be found on our website here: <a href="School Fees">School Fees</a>, <a href="Waivers & Translated Documents - Mueller Park Jr. High School (davis.k12.ut.us">Light School (davis.k12.ut.us</a>). Persons interested in applying for a Fee Waiver should contact the main office. Outstanding fees/fines at the end of the year will be turned over to Bonneville Collections at the expense of the parent/guardian.

#### Junior High Fee Schedule:

https://resources.finalsite.net/images/v1687282907/davisk12utus/l6g5zh4pzvh181u7bzef/2023JuniorHighSchoolFeeSchedule~1.pdf

#### **GRADES**

Grading is for students to demonstrate competency on skills and knowledge as found in the <u>DESK Standards</u>. All students will receive a letter grade. Pass/Fail grades are for office assistants, teacher assistants and Advisory class. Term academic and citizenship grades are final grades and will appear on the student's transcript. It is important for students and parents to check scores/grades regularly in myDSD, Canvas, and/or Summit.

**GPA** - To calculate GPA, assign each grade a number value, add together and divide by the total number of grades received.

A = 4.000	A - = 3.667	B+=3.333
B = 3.000	B - 2.667	C+ = 2.333
C = 2.000	C - = 1.667	D+ = 1.333
D = 1.000	D = 0.667	F = 0.000

**Grading Concerns** – If questions arise concerning grades, the student should contact the teacher immediately. Teachers are available to meet with parents by appointment to discuss individual

concerns.

**Grading Scale** 

Letter Grade	Cutoff %	Rubric Grade
A	93	4
A-	90	3.7
B+	87	3.3
В	83	3
B-	80	2.7
C+	77	2.3
C C-	73	2
C-	70	1.7
D+	67	1.3
D	63	1
D-	60	0.7
F	0	0

Credit Recovery/Grade Replacement – Credit Recovery is where a student does makeup work to recover graduation credit, but the original letter grade stays on the transcript. Grade Replacement is where a student does makeup work to get a new letter grade in addition to recovering lost graduation credit. Both options are available at Mueller Park Jr. High depending on situation. Please speak to a counselor about individual options.

#### HALL PASSES

Students must have a hall pass to be in the hall during class time. Each faculty member will have a hall pass. This pass will be given to any student leaving class and returning the same period. No more than one student may use a hall pass at a time. Class time is valuable, and use of the hall pass will be limited to those situations where it is necessary. Teachers may limit the number of hall passes a student may use during a term, and may require the student to leave their phone in a secure location in the classroom while they are gone.

Students shall check out the hall pass appropriately from the teacher. Students using the hall pass should complete their task in a timely manner and return to class quickly. They should only use the drinking fountain or restroom closest to their current class. They may not meet with friends, go to the vending machines, interrupt or distract students or classes, or linger anywhere. School staff may check with students in the hallways to check with their compliance on the above-listed expectations. The main office or counseling office will occasionally send for students from class using a Transit Note. This transit note may serve as a student's hall pass.

#### **HOME/HOSPITAL**

If a student is going to be homebound or hospitalized for more than ten consecutive school days, the parents should contact the school to apply for Home/Hospital services. A physician's signature is required for the school and District to authorize Home/Hospital services. Please contact Mrs. Handler at 801-402-6303, khandler@dsdmail.net

#### HONOR ROLL

A student may achieve the Honor Roll in scholarship, citizenship, Requirements for being placed on the honor rolls are as follows:

- **4.0 Designation** 4.0 GPA
- **High Honor Roll** 3.75-4.0 GPA
- **Honor Roll** 3.45-3.749 GPA

#### **HONORS CLASSES**

Students may self-select to be in honors classes without prior school or teacher approval. Students can earn a Science Honors Designation in 7<sup>th</sup> and 8<sup>th</sup> grade classes. The standards and objectives are the same, however the designations are earned through assignments that students elect to deepen their knowledge of the concept.

#### **Characteristics of the Designations:**

- Each unit presented in the core classes will have an Honors Designation associated with it.
- Students will have the time and opportunity to study standards in depth and understand concepts with greater complexity as they master standards more quickly and require less review and practice.
- Students will engage in designations that require higher level critical thinking.
- Students will learn to ask and answer open-ended questions as they engage in inquiry through discussion.
- Students will develop arguments and support those arguments with evidence from multiple sources.
- Students will gather, evaluate, and share information with peers or another audience.
- Opportunities for choice in how information is gathered, in independent or group work, and in content within the standard.

#### Requirements to receive the honors distinction:

- Students must complete all designations throughout the semester.
- Students must receive a rubric score of 3 or higher to earn credit.
- Students must complete the designations before the end of term deadline.
- Distinctions will be added to students' transcripts at the end of each semester

#### **MEDIA CENTER**

The Media Center hours are from 7:45 a.m. to 3:15 p.m. for student and faculty use. During class and lunch hours, students are admitted with a pass from their teachers for reference work, book check-out and check-in, or other specific class-related assignments. Books checked out are the responsibility of the student. Fines will be assessed for late, damaged or lost books.

#### **MEDICATION**

District policy does not prohibit students from carrying their own medication to school in instances where the students' maturity level is such that they could reasonably be expected to appropriately administer the medication on their own. In such instances, students may carry one day's dosage of medication on their person. Any misuse of such medication by the student may

be subject to disciplinary action under the District's Student Conduct and Discipline Policy.

#### **MYDSD**

Student information including grades, attendance, paying fees and lunch account balances can be accessed on myDSD here: Please sign in - myDSD (davis.k12.ut.us).

#### NATIONAL JR. HONOR SOCIETY

The purpose of the National Jr. Honor Society (NJHS) is to recognize outstanding students and to nurture their leadership skills, academic pursuits, and commitment to serving others. Students are nominated, and then selected for membership by showing a history of excellence in five areas as outlined by the national organization: scholarship, leadership, service, citizenship, and character (not solely academic performance).

To be eligible for membership consideration, a student must meet the basic criteria of attendance (a minimum of one semester at MPJH), scholarship (a minimum GPA of 3.75), and character (no U's and no more than one N). Potential candidates must then complete a candidate form and submit it for review by a Faculty Council. Not all who apply are accepted. Members are expected to maintain the standards by which they were selected and to fully participate in the organization's activities throughout the school year.

#### OFFICE TELEPHONE & STUDENT CONTACT

The office telephones are available for student use in cases of sickness or emergency. Student illness/emergency is expected to be handled through the office rather than the use of student phones during class time.

#### PERSONAL BELONGINGS

Personal items that are brought to school should not interfere with the educational process. Such items may be confiscated. The school is not responsible for lost or stolen personal property. If a student brings these items to school, they must be put in that student's locker upon arrival. Bikes, scooters and skateboards may not be used on campus. Bikes, scooters, and skateboards should be locked up using a personal lock to the rack in front of the school. They may not be brought into the building. Large amounts of cash and other expensive personal belongings are prime targets for theft. Students shall not bring these or other articles to school that are not used in the educational program.

#### PERSONAL ELECTRONIC DEVICES

**Possession and Use of Electronic Devices** – Students may possess and use personal electronic devices before school. During passing periods, at lunch, and after school. Students should store their personal devices away and out of sight during class. Students may be asked to turn in their devices to the teacher or office if they are inappropriately using them during the school day.

- Students may carry or possess electronic devices at school and school-sponsored activities
- At no time may electronic devices be used in restrooms or locker rooms.
- If at any time an electronic device is used in such a way that is deemed disruptive to the school, school authorities may confiscate the device. Students who violate this policy may lose the privilege of bringing devices to school.

First Offense (pickup after class), Second Offense (pick up at the end of the day), Third offense (parent picks up after school).

We encourage you to support our decision and work with us to create a distraction-free learning environment for your student(s).

**Prohibitions** - Electronic devices shall not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law. Electronic devices may not be used during any student assessments unless specifically allowed by law, student IEP/504, or assessment directions. Students may not use the audio or video recording function of any electronic device at school, without the permission of a supervising adult as part of a legitimate academic pursuit.

**Confiscation** - If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device and turn the device over to the office to be secured as soon as the employee's duties permit. When this policy is violated, school officials will use the following process:

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1^{st} offense: Device confiscated – May be picked up in the office at the end of the day. 2^{nd} offense: Device confiscated – Lunch detention(s). 3^{rd} offense: Device confiscated – Lunch detention(s). Will only be released to a parent.
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Offenses beyond the 3rd offense may result in a suspension from school and other appropriate disciplinary actions.

#### **Security of Devices**

Students shall be personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized calls made with an electronic device. If devices are loaned to or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

#### STUDENT SUCCESS CENTER

The Student Success Center is designed to provide a place where students in violation of school policies may continue their learning at school. Students may be assigned lunch detention, or a full day reset in the Student Success Center by the administration. If the student does not attend on their designated day they may be suspended, requiring a parent conference. An administrator will notify parents when a full day reset is assigned to a student.

#### Rules:

- 1. Sit quietly- Must sit in your assigned chair. No sitting on the floor. No talking.
- 2. Phone and earbuds must be turned in at the beginning of the SSC session.
- 3. Bring a laptop and a book to read while in the SSC. You must work quietly and stay on task.
- 4. Clean up after yourself. If you spill food or drink, please clean it up. Do not throw food.

Failure to comply with these rules will result in a meeting with an administrator and additional time in detention.

#### **SPORTSMANSHIP**

MPJH has high expectations for exemplary student behavior at all activities. The following rules will help us maintain a high standard of behavior at athletic events.

- All spectators will remain in the stands and stay off the playing area before, during, and after athletic contests.
- Spectators are prohibited from having noisemakers of any kind such as whistles, cowbells, horns, etc.
- Megaphones and signs are prohibited at athletic events.
- Booing or contesting calls made by referees is not considered to be good sportsmanship and will not be allowed.
- Any spectator who violates rules of sportsmanship may be dismissed from an event and possibly future events.

#### **VISITING STUDENTS**

MPJH does not allow students from other schools, or out of town to attend with a student in our school.

#### **VISITORS**

Visitors are to check into the main office upon entering the building. Only school personnel, parents, or legal guardians are permitted to visit with students during school hours. Any exceptions to this policy must be cleared with the administration. High school students are not allowed on campus or in the Mueller Park designated parking areas. Trespassers will be referred to the police.

#### **NOTICE OF NON-DISCRIMINATION**

Davis School District and Mueller Park Jr. High are committed to creating an environment free from harassment and discrimination, including addressing and correcting incidents of harassment and discrimination when they occur, ensuring that discipline is free from discrimination, and ensuring nondiscriminatory access to student groups. Students and employees may not be discriminated against on the basis of race, color, national origin religion, sex (including sexual orientation and gender identity), age, disability, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. Policy 11IR-100 prohibits harassment and discrimination against students on the basis of race, color, national origin, religion, sex, or disability ("Protected Class").

Complaints of harassment or discrimination against students on the basis of a Protected Class should be directed to the Office of Equal Opportunity.

Darrin Nash, Director of the Office of Equal Opportunity Davis School District

45 East State Street, P.O. Box 588

Farmington, Utah

84025 tel: (801) 402-8701

#### dnash@dsdmail.net

Further information regarding student-on-student or staff-on-student harassment will be provided in a separate Notice of Non-Discrimination.

Employee requests for accommodations or complaints of harassment or discrimination against an employee should be directed to the Office of Human Resources at:

Steven Baker, Associate Director Human Resources **ADA** (Employment Issues) Coordinator Davis School District

45 East State Street, P.O. Box 588 Farmington, Utah 84025 tel: (801) 402-5315 sbaker@dsdmail.net

Information regarding accommodations for disabilities should be directed to:

Midori Clough, District 504 Coordinator **Section 504 (Student Issues) Coordinator** Davis School District Freeport Center West Building F3 Clearfield, UT 84015 tel: (801) 402-5180 mclough@dsdmail.net

Information or complaints about discrimination on the basis of sex in athletic programs may be directed to:

Tim Best, Healthy Lifestyles Coordinator **Title IX Athletic Compliance Coordinator** 

**Sex Based Discrimination in Athletic Programs** 

Davis School District 20 North Main Street, P.O. Box 588

Farmington, Utah 84025 tel: (801) 402-7850 tbest@dsdmail.net

Information or complaints about discrimination on the basis of a disability in access to facilities may be directed to:

Rich Swanson, Director of Risk Management

**Physical Facilities Compliance Coordinator** 

Davis School District 20 North Main Street, P.O. Box 588

Farmington, Utah 84025 tel: (801) 402-5307 rswanson@dsdmail.net

#### ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and Mueller Park Jr. High will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodation should contact their school ADA/504, Kartia Handler (801-402-6303), their principal or supervisor, or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or Section 504 Coordinator, Midori Clough (402-5180) for student accommodations.

#### **SAFE & ORDERLY SCHOOLS**

It is the policy of the Davis School District and Mueller Park Jr. High to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators, or District disciplinary action as determined by the District Case Management Team. Criminal acts that are a class B misdemeanor or above (including but not limited to drug possession or physical assault) may also be referred to law enforcement. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary records.

## <u>WEAPONS AND EXPLOSIVES – UP TO ONE YEAR EXPULSION (Utah Code 53G-8-205)</u>

Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses or threatens use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the District Case Management Team determines, on a case-by-case basis, that a lesser consequence would be more appropriate. The terms "weapon," "explosive," and "noxious or flammable material" includes but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline, or other flammable liquids, matches, and lighters.

#### DRUGS/CONTROLLED SUBSTANCES

Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, and electronic cigarettes, or electronic cigarette substance or product), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted.

#### **SAFE SCHOOL VIOLATIONS**

Any student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or person associated with the school, or property associated with that person, regardless of where the

conduct occurs; 2) committing any criminal act, including but not limited to: assault, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang related clothing or apparel, or soliciting others for membership in a gang.

#### DISRUPTION OF SCHOOL OPERATIONS

Any student may be suspended, transferred to an alternative placement, or expelled for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language. Conduct that is a class B misdemeanor may also be referred to law enforcement. Conduct which is a class C misdemeanor, an infraction, a status offense on school property, or an offense that is truancy may not be referred to law enforcement or a prosecuting attorney unless a student refuses to participate in alternative restorative interventions offered at the time of the infraction, or the student has committed the same offense on two prior occasions and has been referred to alternative restorative interventions in each prior case.

#### NONDISCRIMINATION IN DISCIPLINE

The District will ensure that students are not discriminated against in the administration of discipline, including the duration and type of consequence, and in referrals to law enforcement.

#### **DUE PROCESS**

When a student is suspected of violating Mueller Park Jr. High or District policy the school administrator must meet with and inform him/her of the allegations and provide the student the opportunity to give his/her version of the incident. If the school administrator determines sufficient evidence exists to impose discipline the school administrator shall notify the parent that 1) this student has been suspended; 2) grounds for the suspension; 3) the period of time for which the student is suspended; and 4) the time and place for the parent to meet a designated school official to review the suspension.

#### **AUTHORITY TO SUSPEND OR EXPEL**

The school administration has the authority to suspend a student for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student, the school administrator shall make a referral to the District's Case Management Team. School administration should also seek advice from the District's Case Management Team when suspension mandate completion delays the typical process of returning a student to the school environment in a timely manner.

#### BULLYING/CYBER-BULLYING/HAZING/RETALIATION/ABUSIVE CONDUCT

BULLYING/CYBER-BULLYING/HAZING/RETALIATION/ABUSIVE CONDUCT

A student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical, or verbal aggression,

intimidation, discrimination, or abusive conduct of any school employee or student at school or a school-related activities regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or retaliation. District policy may be found at <u>5S-100 Conduct and Discipline</u>. Mueller Park Jr. High's policy may be found at <u>Administration - Mueller Park Jr. High School (davis.k12.ut.us)</u> or a copy may be obtained in the school office. For incidents of harassment (unwelcome conduct based on a protected class) and discrimination, please refer to <u>11IR-100</u>.

#### **SEARCH AND SEIZURE**

School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school sponsored activity, when they have reasonable grounds to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule. School Lockers, desks, or other storage areas are the sole property of the Davis School District and Mueller Park Jr. High. Periodic general inspections of school lockers may be conducted by school authorities randomly without notice, without student consent, and without a search warrant. Searches will be conducted in such a way as to be short in duration and not disrupt educational activities.

#### **EXTRACURRICULAR ACTIVITIES**

The District will ensure that students have an equal opportunity to participate in, create, and maintain student groups without regard to their race, sex, disability, or other protected classification. However, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities, such as interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities, during the period of discipline and will not be afforded separate due process procedures to challenge the denial of participation in an extracurricular activity.

#### **COMPULSORY EDUCATION REQUIREMENT**

A parent having custody over a school-age minor is required under State law to enroll and send a school-age minor to a public or established private school during the school year in the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Parents are encouraged to work with the school in promoting regular attendance of all students.

#### FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

#### **Student Education Records**

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their student's education records. These rights are:

- 1. *Inspect and review* all their student's education records maintained by the school within 45 days of a request for access.
- 2. Request that a school correct education records believed to be inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
  Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want changed and

- specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
- 3. *Provide consent* before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:
  - [a] school officials with legitimate educational interests;
  - [b] other schools to which a student is transferring;
  - [c] individuals who have obtained court orders or subpoenas;
  - [d] individuals who need to know in cases of health and safety emergencies;
  - [e] official in the juvenile justice system to improve education outcomes;
  - [f] a State agency or organization that is legally responsible for the care and protection of the student, including the responsibility to investigate a report of educational neglect;
  - [g] specified officials for audit or evaluation purposes; or
  - [h] organizations conducting studies for or on behalf of the District.

A **school official** is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

#### **Student Directory Information**

Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as, school publications, newspaper articles, and to outside education related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, the names, addresses, and telephone numbers of their students.

The Davis School District has designated the following information as directory information:
1) student's name, address, and telephone number; 2) student's date and place of birth; 3) grade level and enrollment status; 4) student's District email address; 5) student's ID number that is displayed on a student ID badge; 6) parent email address; 7) participation in officially recognized activities and sports; 8) weight and height of members of athletic teams; 9) dates of attendance; 10) degrees, honors, and awards received; 11) most recent educational institution attended by the student; 12) student's digital image.

The following shall be considered limited use directory information that may be disclosed only to other students enrolled in the same course (regardless of whether such students are enrolled in the same class section) that has been audio or video recorded by the District, for instructional and educational purposes only: 1) name to the extent it is referenced or captured during the audio or video recordings; 2) any photograph or image of the student captured during the audio or video recording; 3) any audio or video recording of the student participating in the course; and 4) any

online chats or other recorded communications among participants in the course captured during the audio or video recording.

To protect the privacy of other students, parents/students are not permitted to make their own recordings of class sessions or to share or distribute District recordings of class sessions.

If you, as a parent do not want Mueller Park Jr. High to disclose limited directory information of your child without your prior written consent, you must notify the school in writing annually.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with:

Student Privacy Policy Office (SPPO) U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5920 (202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov

For additional information please visit the SPPO website at the following address: <a href="https://studentprivacy.ed.gov/">https://studentprivacy.ed.gov/</a>

Complaints should be reported as soon as possible, but not later than 180 days from the date you learned of the circumstances of the alleged violation.

#### RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities which may involve the collection or use of protected information. These include the right to:

**Consent** before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the student's or any family member's:

- [a] political affiliations or beliefs;
- [b] mental or psychological problems;
- [c] sexual behavior, orientation, or attitudes
- [d] illegal, anti-social, self-incriminating, or demeaning behavior;
- [e] critical appraisals of others with whom the student or family have close family relationships;
- [f] legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- [g] religious practices, affiliations, or beliefs; or
- [h] income, other than as required by law to determine program eligibility.

**Receive notice and an opportunity to opt a student out** of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

*Inspect*, upon request and before administration or use of:

- [a] protected information surveys designed to be administered to students; and
- [b] instructional material used as part of the educational curriculum.

Davis School District has policies in place to protect student privacy as required by both State and Federal law. Mueller Park Jr. High will directly notify you of the specific or approximate dates of activities which involve the collection or use of protected information and provide an opportunity to opt your student out of participating in such activities.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with:

Student Privacy Policy Office (SPPO) U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5920 (202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: <a href="PPRA@ED.Gov">PPRA@ED.Gov</a>
For additional information please visit the SPPO website at the following address: <a href="https://studentprivacy.ed.gov/">https://studentprivacy.ed.gov/</a>

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public school classroom in the State, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

#### RELIGIOUS EXPRESSION IN PUBLIC SCHOOLS

In compliance with existing federal and State law regarding religion and religious expression in public schools, the District or school may neither advance nor inhibit religion. It is the District's policy to: 1) allow students and employees to engage in expression of personal religious views or beliefs within the parameters of current law; and 2) maintain the schools' official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

#### PARENTAL RIGHTS IN PUBLIC EDUCATION

The Davis School District and Mueller Park Jr. High shall reasonably accommodate \*\* a parent's:

- Written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.
- Written request, prior to scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. (Student agrees to make up course work for school days missed for the scheduled absence).
- Written request to place a student in a specialized class, a specialized program, or an advance course. (In determining whether placement is reasonable, the District shall consider multiple academic data points).

- Request to excuse the student from taking an assessment that is federally mandated, is mandated by the state, or requires the use of a state assessment system or software that is provided or paid for by the state.
- Initial selection of a teacher or request for a change of teacher.
- Request to visit and observe any class the student attends.
- Request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent teacher conference.

Each accommodation shall be considered on an individual basis and no student shall be considered to a greater or a greater or lesser degree than any other student.

\*\*Reasonably accommodate for purposes of this section means the District or school shall make its best effort to enable a parent to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents; the educational needs of other students; the academic and behaviorally impact to a classroom; a teacher's workload; and the assurance of the safe and efficient operation of a school.

The parental rights specified here do not include all the rights or accommodations available to parents from the public education system.