

**Davis/Summit Head Start**  
**Policy Council Minutes**  
March 17, 2022

**Welcome: Fernanda Almeida, Policy Council Chair**, welcomed everyone and established a quorum. Teresa introduced Anne Keire, our Head Start Regional Representative, on Zoom. She has had 25 years with Head Start and was also a Community Rep on a Policy Council years ago. She explained how important Policy Council is to the process of providing services to families. She thanked them for their Leadership and guidance. She talked about what it meant to be a part of Leadership and that the skills will serve them forever and told them to be sure to put it on their resume. She told them that Parent/Community voices are important and to be sure to ask a lot of questions and to vote, because the Board really does take your recommendations. Anne asked about points of pride in the program. Parents shared the way that Head Start has helped them be advocates for children and discussed the growth they have seen. They talked about finding their own voices, the confidence they have gained as well as watching the interaction and growth in their kids. One parent was thinking of moving but decided to stay because of the support that she's had for her child in this Program and the progress her child has made. Anne said that Covid will be in our rear-view mirror for a while but might be in the side view mirror. Congress has passed a budget – so we will be seeing a cost of living, even though it won't keep up with the dollar amounts needed. Thanks for the support during Covid, hopefully they can travel again so she can visit in person.

Fernanda told the parents how proud she is of them as a group and how they have grown together, for raising their voices and staying with us. The teachers taught her children and helped Fernanda learn English, and she can do the Chair position because of the group support. Seeing families in a better position feels like we've met goals as a group. The program is not only about our kids, but about families to find resources and make connections.


Fernanda went over February Policy Council minutes and asked if there were any questions. Motion to approve made by Julie Reed, 2<sup>nd</sup> by Diantha Mangelson, motion passed unanimously.

- Julie Reed, Policy Council Secretary reviewed the Policy Council Budget – Motion to approve made by Valerie Crumm, 2<sup>nd</sup> by Lori Barnhurst, motion passed unanimously.
- Paola Reyes, Fiscal Manager, was excused, Teresa Oster went over the February Budgets. We are currently 66.67% through our Continuous Grant year. Head Start (7320) is 57.71% spent, and Head Start Training (7318) is 100% spent. In-Kind for Head Start is at 61.41% Motion to approve HS Budget made by Daniel Brown, 2<sup>nd</sup> by Christina Hartley, passed unanimously. EHS (7314) is 65% spent, and EHS Training (7315) is 85% spent. and EHS is 57.34% received. Motion to approve EHS Budget was made by Yannin Del Cid, 2<sup>nd</sup> by Katerina Ledin, the motion passed unanimously. She then went over the Credit Card expenditure report, motion to approve made by Julie Reed, 2<sup>nd</sup> by Daniel Brown, passed unanimously.

Brett reminded everyone to get In Kind hours turned in either by paper or by the app, whichever is easiest for you to do.

**Director's Report / Program Business**

**Teresa Oster, Director went over the Director's Report:**

-  Teresa introduced William Calle as the Cultural Liaison Specialist. William introduced himself and explained a little about what he will do. He is really excited to work with the families and staff to

make connections and build relationships. He shared a PowerPoint with his plans for moving forward. He wants to create a cone of confident relationships with the entire Program. He wants to work with families on breaking the 4 barriers to success: Learn the Language, Get an Education, Get better job opportunities, Keep their culture, while adapting to new one.

- ✚ New Hires: Marian Sosa Castillo – EHS Teacher. Motion to approve made by Valerie Crumm, 2<sup>nd</sup> by Katarina Ledin, motion passed unanimously.
  - ✚ Teresa went over the program's enrollment report; HS Enrollment is currently at 98%. Program is currently serving 396/401 Head Start children and families, with 57 on IEP's and 219 on waitlist. EHS Enrollment is at 98%. We are currently serving 99/101 Early Head Start children and families, 5 are currently on an IFSP, and 127 on waitlist. Attendance for EHS Center Based was at 68% and Head Start was at 82%. Motion to approve made by Katerina Ledin, 2<sup>nd</sup> by Daniel Brown, passed unanimously.
  - ✚ USDA Reimbursement for February is Head Start \$176.00 – YTD is \$1319.00. Early Head Start \$698.78 – YTD is \$4284.16. Motion to approve made by Yannin Del Cid, 2<sup>nd</sup> by Diantha Mangelson, passed unanimously.
  - ✚ Michelle Allen is doing a Mommy & Baby Class on Tuesdays and Wednesdays, starting April 12 at FEC at 9:30 to noon 402-0702. Tuesday & Thursday. Questioned if we could do them in different locations or on Zoom?
- **Friends of Sight – Rachel O'Brien** – They do vision screenings, she is the Preschool coordinator, so she helps screen Head Start. They offer education as well as doing a lot of screenings. They are mostly in Salt Lake but are trying to expand. They do screenings and exams for people that don't have vision insurance or are under-insured. Passed out flyers on services and information on looking for kid's sight problems. If you have questions, you can also reach out to Karen Martin.
  - **DTC – Stephanie Ito** – They are holding a "Spark you Career" event, which is geared toward women to learn more about Advanced Manufacturing. They are offering scholarships. You will need to register for this event, but the fee can be waived if you pre-register.

#### **News from the Field:**

##### **Davis County Health Dept – Teresa Smith**

- They are currently working on the Community Needs Assessment for the County. They want to do some focus groups about some of the policies and structural things that affect people's health. They only want about 8-10 people in a group. They have partnered with Head Start to hold them in the North, South and Central areas. There will be a meal and a \$25 Amazon gift card. Asked if evening or daytime is better. Evening seemed to be best. Looking to start around May 15<sup>th</sup>. We use a lot of the data from their community assessment to determine what services we need to offer also, so it comes full circle. If you have a desire to influence but don't feel heard, this is a great opportunity.
- Youth mental health screening for Jr High/High School is coming up. Passed out fliers if anyone is interested.

- Chair Elect – Fernanda encouraged anyone that is interested to submit to be the Chair for next year. We will vote next month, Brett will send out applications, please be sure to fill it out and return it at least a week prior to the April meeting.

**Upcoming Activities:**

- Breakfast w/Buffaloes/Art in the Outdoors @ Antelope Island – March 26 @ 11 am, lots of fun activities, so be sure to come! It will take about 30 minutes to get to the location on the Island once you're through the gates, so plan accordingly.

Motion to adjourn the meeting made by Daniel Brown, 2<sup>nd</sup> by Ashley Morton, passed unanimously.

**Next Policy Council meeting will be April 21 at 6:00 pm.**

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Policy Council Chair – Fernanda Almeida