

Invitation for Bid

VW20-04

Northridge High School

Cardinelles Drill Team

Travel – Southern California

Dates: Thursday, March 19, 2020 thru Monday, March 23, 2020

Due: Wednesday, August 28, 2019 at 2:00 pm
(Mountain Standard Time)

Davis School District

INVITATION FOR BID

TRAVEL QUOTE

Northridge High School

(Cardinelles Drill Team, Southern California, Thursday, March 19, 2020 thru Monday, March 23, 2020)
VW20-04

PURPOSE

Davis School District ("District") seeks competitive bids from responsive and responsible companies to supply the travel itinerary for Northridge High School per the specifications listed in the bid documents. Davis School District reserves the right to determine if the product being offered meets or exceeds specifications.

BID SUBMISSION

All bids and bid documents should be submitted electronically via email to vwoodward@dsdml.net, no later than the bid due date and time specified in the bid document. Late bids will not be accepted.

BID EVALUATION

Bids shall be accepted unconditionally, without alteration or correction. The procurement officer shall reject a bid that is not responsive or responsible. A bid that is not responsive includes a bid that: is conditional, attempts to modify the bid requirements, contains additional terms or conditions, fails to conform to the requirements or specifications of the invitation for bid. A bid that is not responsible includes a bid where the procurement officer reasonably concludes that the bidder or an employee, agent, or subcontractor of the bidder, at any tier, is unable to satisfactorily fulfill the bid requirements.

SHIPPING/DELIVERY METHOD

Prices quoted must include all costs. No additional costs will be allowed.

BID AWARD

Award of this bid will be based on most advantageous pricing and responsiveness to the solicitation. Considerations may include factors such as; local presence, experience, performance ratings, past performance issues, inspection, testing, quality, workmanship, references, time and manner of delivery, delivery charges, cash payment term discounts, financial stability, suitability for purpose, location of bidder's warehouse, and other relevant factors to reduce overall expenses to the District and/or increase levels of service. Bids shall be accepted unconditionally, without alteration or correction. The procurement officer shall reject a bid that is not responsive or responsible. A bid that is not responsive includes a bid that: is conditional, attempts to modify the bid requirements, contains additional terms or conditions, fails to conform to the requirements or specifications of the invitation for bid. A bid that is not responsible includes a bid where the procurement officer reasonably concludes that the bidder or an employee, agent, or subcontractor of the bidder, at any tier, is unable to satisfactorily fulfill the bid requirements.

The District reserves the right to make bid award(s) deemed to provide best value to the District.

EXPENDITURES

The District makes no commitment to specific dollar expenditures.

BID QUESTIONS AND ANSWERS

Please submit all procurement-related questions through email correspondence at

vwoodward@dsdml.net If any person submitting a bid is in doubt as to the true meaning of any part of the bid specifications, the bidder may submit a written request electronically through email correspondence at vwoodward@dsdml.net

CONTRACT TERMS AND CONDITIONS/DURATION

The Standard Contract Terms and Conditions apply to this solicitation, unless Special Terms and Conditions attached or contained herein supersede the Standard Terms and Conditions. Davis School District will not accept any exceptions to the Standard Contract Terms and Conditions.

This solicitation is expected to result in a one-time contract for the travel itinerary requested. This contract is expected to begin upon award.

INVOICING AND PAYMENT

The successful bidder shall submit an invoice at the time product is delivered. Davis School District's standard payment terms is Net 30 Days. Discount terms offered for earlier payment must be notated in the bid offer. Davis School District reserves the right to accept or reject any other payment terms offered.

ACH Electronic Direct Deposit or Purchasing Card acceptance are the District's preferred methods for invoice payments. By responding to this solicitation, the bidder agrees to accept these methods and provide the necessary information and tools to facilitate payment. If a bidder is unable to accept a direct deposit or purchasing credit card payment, the bidder should provide an explanation in their bid submittal. The District reserves the right to factor the additional cost of paying invoices by check in its decision to award to the lowest responsive and responsible bidder.

Davis School District prohibits discrimination on the basis of disability and requires all bids and construction to comply with federal regulations implementing the Americans with Disabilities Act. If you are disabled and need special accommodations in the bid process, please contact the Purchasing Department at (801) 402-7800.

**Northridge High School
Cardinelles Drill Team
Southern California
Thursday, March 19, 2020 thru Monday, March 23, 2020**

Individuals Traveling:

Students – 26
Chaperones – 0
Staff – 3
Total - 29

Rooms Needed:

7 Rooms – Quad Occupancy for Students
3 Rooms – Single Occupancy for Staff
10 Total Rooms

Tour Host: None

Ground Transportation:

Bus: To/From Airport (CA)
Bus: To/From Dance Class (LA)
Bus: To/From Beach (Huntington)

Airfare:

Depart: Salt Lake City, UT (SLC) March 19, 2020 – Morning
Return: CA (LAX) March 23, 2020 – Late Morning or Mid Afternoon

Hotel:

4 nights (March 19 thru March 23)
Hotel with walking distance of Disneyland/California Adventure –
Full breakfast

Workshop/Clinic:

Class at a LA dance company. (suggestions: Millennium/The Edge) Travel Agency to arrange

Meals:

Breakfast – 5 (Provided by Hotel)
Lunches - 3 On Own * 3 at Disneyland with meal vouchers
Dinners – 1 Provided Group Dinner; 5 On Own

Entertainment/Tour Options:

3-day park hopper pass to Disneyland and California Adventure (w/three lunch meal vouchers)
1-day trip to beach (Huntington Beach suggested)

INVITATION FOR BID

DAVIS SCHOOL DISTRICT

Mail To:

Purchasing Department
 Building G-4, Freeport West
 P.O. Box 160440
 Clearfield, UT 84016-0440
 Telephone: (801) 402-7800

Goods and/or services to be purchased:

Must be completed

Company Name		Federal Tax Identification Number	
Ordering Address	City	State	Zip Code
Remittance Address (if different from ordering above)	City	State	Zip Code
Type Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Government <input type="checkbox"/>		Company Contact Person	
Telephone Number (include area code)		Fax Number (include area code)	
Company's Internet Web Address		Contact Person Email Address	
Discount Terms (for bid purposes, bid discounts less than 30 days will not be considered)		Days Required for Delivery After Receipt of Order (see attached for any required minimums)	
The following documents are included in this solicitation: Solicitation forms, instructions and general provisions, and specifications: <u>Please review all documents carefully before completing.</u> The undersigned certifies that the goods or services offered are produced, mined, grown, manufactured, or performed in Utah. Yes <input type="checkbox"/> No <input type="checkbox"/> If no, enter where produced, etc.			
Offeror's Authorized Representative's Signature		Date	
Type or Print Name		Position or Title	

**DAVIS SCHOOL DISTRICT
INVITATION FOR BID
Instructions and General Provisions**

1. **BID PREPARATION:** (a) All bids should be submitted to vwoodward@dsdmail.net. (b) Price each item separately. Unit price shall be shown, and a total price shall be entered for each item bid. (c) Unit price will govern, if there is an error in the extension. (d) Delivery time is critical and must be adhered to as bid. (e) Wherever in this document an item is defined by using a trade name of a manufacturer and/or model number, it is intended that the words, "or approved equal" apply. "Or approved equal" means any other brand that is equal in use, quality, economy and performance to the brand listed. If the bidder lists a trade name and/or catalog number in the bid, the DISTRICT will assume the item meets the specifications unless the bid clearly states it is an alternate, and describes specifically how it differs from the item specified. **MULTIPLE OR ALTERNATE BIDS WILL NOT BE ACCEPTED UNLESS SO STATED IN THE SPECIFICATIONS.** (f) By submitting the bid, the bidder certifies that all of the information provided is accurate, and that the prices bid are correct. (g) This bid may not be withdrawn for a period of 60 days from bid due date.
2. **SUBMITTING THE BID:** Bids should be submitted electronically via email to vwoodward@dsdmail.net (a) Bids, modifications, or corrections received after the closing time specified will be considered late and handled in accordance with the Utah Procurement Rules, section R33-3-109. (b) All prices quoted must be F.O.B. Destination. Additional charges including, but not limited to delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, costs of bonds, or for any other purpose must be included in the bid for consideration and approval by the DEPARTMENT. Upon award of the contract, the shipping terms will be F.O.B. Destination, Freight Prepaid with freight charges to be added to the invoice unless otherwise specified by the bid document. (d) All DISTRICT purchases are subject to the Utah Procurement Code, Title 63, Chapter 56 Utah Code Annotated 1953, as amended; the Procurement Rules as adopted by the Utah State Procurement Policy Board (Utah Administrative Code Section R33 as amended); and/or the Davis County School District Purchasing Policy 6F-103, as amended. By submitting the bid, the bidder certifies that all information provided is accurate; that he/she offers to furnish materials/services for purchase in strict accordance with the requirements of this bid including all terms and conditions.
3. **FAILURE TO BID:** Failure to respond may result in the removal of your firm from the bidder's list for the commodity(s) listed, unless you advise the DEPARTMENT in writing prior to due date that you desire to receive future invitations to bid on this commodity(s). Three consecutive no responses will automatically result in removal.
4. **PROPRIETARY INFORMATION:** Suppliers are required to mark any specific information contained in their bid which is not to be disclosed to the public or used for purposes other than the evaluation of the bid. Each request for nondisclosure must be accompanied by a specific justification explaining why the information is to be protected. Pricing and service elements of any bid will not be considered proprietary. Bids submitted may be reviewed and evaluated by any persons at the discretion of the DISTRICT.
5. **BONDS:** The DISTRICT has the right to require a bid bond, payment bond and/or a faithful performance bond from the bidder in an amount not to exceed the amount of the contract.
6. **SAMPLES:** Samples of item(s) specified in this bid, when required by DEPARTMENT, must be furnished free of charge. Any item not destroyed by tests may, upon request made at the time the sample is furnished, be returned at the bidder's expense.

7. **DEPARTMENT APPROVAL:** Purchase orders placed, or contracts written, with the DISTRICT, as a result of this bid, will not be legally binding without the written approval of the Director of the Purchasing department.
8. **AWARD OF A CONTRACT:** (a) The contract will be awarded with reasonable promptness, by notice, to the lowest responsible bidder that meets the specifications. Consideration will be given to the quality of the product(s) to be supplied, conformity to the specifications, the purpose for which required, delivery time required, discount terms and other criteria set forth in the invitation to bid. (b) The bids are opened publicly in the presence of one or more witnesses. The name of each bidder and the amount of the bid is recorded. Each bid, and the record, is open to public inspection. (c) The DEPARTMENT may accept any item or group of items, or overall low bid. The DEPARTMENT has the right to cancel this invitation to bid at any time prior to the award of contract. (d) The DEPARTMENT can reject any and all bids and it can waive any informality or technicality in any bid received, if the DEPARTMENT believes it would serve the best interest of the district. (e) Before or after the award of a contract, the DEPARTMENT has the right to inspect the bidder's premises and all business records to determine the holder's ability to meet contract requirements. (f) DEPARTMENT does not guarantee to make any purchase under awarded contract(s). Estimated quantities are for bidding purposes only and not to be interpreted as a guarantee to purchase any amount. (g) Utah has a reciprocal preference law which will be applied against bidders bidding products or services produced in states which discriminate against Utah products. For details, see Section 63-56-405 and 406, Utah Code Annotated.
9. **TRADE/PROFESSIONAL LICENSING:** The State of Utah requires any person engaging in a construction trade or professional occupation; or acting as, or representing oneself as a contractor or professional for which licensure is required be licensed before engaging in that trade or professional activity. It is unlawful for any unlicensed person to submit a bid for any work for which a license is required. Any person who violates this provision cannot be awarded or accept a contract for the performance of the work.
10. **EMPLOYMENT PRACTICES CLAUSE:** The bidder agrees to abide by the provisions of the Utah Anti-discrimination Act, Title 34 Chapter 35, U.C.A. 1953, as amended, and Title VI and VII of the Civil Rights Act of 1964 (42USC 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, bidder agrees to abide by Utah's Executive Order, dated March 17, 1993, which prohibits sexual harassment in the work place. Bidder must include this provision in every subcontract or purchase order relating to purchases by the DISTRICT to ensure that the subcontractors and vendors are bound by this provision.
11. **DEBARMENT:** The bidder certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract) by any governmental department or agency. If the bidder cannot certify this statement, attach a written explanation for review by the DISTRICT.
12. **WARRANTY (This paragraph is NOT applicable to architect, engineering, and construction service providers):** The CONTRACTOR agrees to warrant and assume responsibility for all products (including hardware, firmware, and/or software products) that it licenses, contracts, or sells to the DISTRICT under this contract for a period of one (1) year, unless otherwise specified and mutually agreed upon elsewhere in this contract. The CONTRACTOR (seller) acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah apply to this contract. Product liability disclaimers and/or warranty disclaimers from the seller are not applicable to this contract unless otherwise specified and mutually agreed upon elsewhere in this contract. In general, the CONTRACTOR warrants that: 1) the product will do what the salesperson said it would

do, 2) the product will live up to all specific claims that the manufacturer makes in their advertisements, 3) the product will be suitable for the ordinary purposes for which such product is used, 4) the product will be suitable for any special purposes that the DISTRICT has relied on the contractor's skill or judgment to consider when it advised the DISTRICT about the product, 5) the product has been properly designed and manufactured, and 6) the product is free of significant defects or unusual problems about which the DISTRICT has not been warned. Remedies available to the DISTRICT include the following: The CONTRACTOR will repair or replace (at no charge to the DISTRICT) the product whose nonconformance is discovered and made known to the CONTRACTOR in writing. If the repair and/or replaced product prove to be inadequate, or fails of its essential purpose, the CONTRACTOR will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the DISTRICT may otherwise have under this contract.

January 24, 2017

ATTACHMENT A
DAVIS SCHOOL DISTRICT
STANDARD CONTRACT TERMS AND CONDITIONS

1. **AUTHORITY:** Provisions of this contract are pursuant to the authority set forth in Utah Code Title 63G, Chapter 6a Utah Procurement Code; as amended, Utah Administrative Code R33. Administrative Services, Purchasing and General Services; and/or Davis School District Policy 6F-103 Purchasing; and related statutes which govern DISTRICT's purchase of goods and services.
2. **CONTRACT JURISDICTION, CHOICE OF LAW, AND VENUE:** Provisions of this contract shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this contract or breach thereof. Venue shall be in Farmington City, in the Second Judicial Court for Davis County.
3. **LAWS AND REGULATIONS:** CONTRACTOR and any and all supplies, services and equipment furnished under this contract will comply fully with all applicable Federal and State laws and regulations, including licensure and certification requirements.
4. **RECORDS ADMINISTRATION:** CONTRACTOR shall maintain, or supervise the maintenance of all records necessary to properly account for payments made to CONTRACTOR for costs authorized by this contract. These records shall be retained by CONTRACTOR for at least four years after the contract terminates, or until all audits initiated within the four years, have been completed, whichever is later. CONTRACTOR agrees to allow DISTRICT, State, and Federal auditors and DISTRICT staff, access to all records to this contract for audit, inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.
5. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification System, also referred to as "E-verify", only applies to contracts issued through a Request for Proposal process, and to sole sources that are included within a Request for Proposal. It does not apply to Invitation for Bids or to the Multiple Stage Bid.

5.1 Status Verification System
 1. CONTRACTOR's certification each offeror and each person signing on behalf of any offeror certifies as to its own entity, under penalty of perjury, that the named CONTRACTOR has registered and is participating in the Status Verification System to verify the work eligibility status of the CONTRACTOR's new employees that are employed in the State of Utah in accordance with applicable immigration laws including UCA § 63G-12-302.
 2. CONTRACTOR shall require that the following provision be placed in each subcontract at every tier: "The subcontractor shall certify to the main (prime or general) contractor by affidavit that the subcontractor has verified through the Status Verification System the employment status of each new employee of the respective subcontractor, all in accordance with applicable immigration laws including UCA § 63G-12-302 and to comply with all applicable employee status verification laws. Such affidavit must be provided prior to the notice to proceed for the subcontractor to perform the work."
 3. DISTRICT will not consider a proposal for award, nor make any award where there has not been compliance with this Section.
 4. Manually or electronically signing the Proposal is deemed of compliance with all provisions of this employment status verification certification required by all applicable status verification laws including UCA § 63G-12-302.
5.2 Indemnity Clause for Status Verification System
 1. CONTRACTOR (includes, but is not limited to any Contractor, Design Professional, Designer or Consultant) shall protect, indemnify and hold harmless, DISTRICT and its officers, employees, agents, representatives and anyone the DISTRICT may be liable to, against any claim, damages or liability arising out of or resulting from violations of Section 5 of this Contract whether violated by employees, agents, or contractors of the following: 1) CONTRACTOR; 2) Subcontractor at any tier; and/or 3) any entity or person for whom the CONTRACTOR or Subcontractor may be liable.
 2. Notwithstanding Section 5.2.1. above, Design Professionals or Designers under direct contract with DISTRICT shall only be required to indemnify DISTRICT for a liability claim that arises out of the Design Professional's services, unless the liability claim arises from the Design Professional's negligent act, wrongful act, error or omission, or other liability imposed by law except that the Design Professional shall be required to indemnify the DISTRICT in regard to subcontractors or sub consultants at any tier that are under the direct or indirect control or responsibility of the Design Professional, and includes all independent contractors, agents, employees or anyone else for whom the Design Professional may be liable at any tier.
6. **CONFLICT OF INTEREST:** CONTRACTOR represents that none of its officers or employees are officers or employees of the DISTRICT, unless disclosure has been made in accordance with UCA. § 67-16-8.
7. **CONTRACTOR, AN INDEPENDENT CONTRACTOR:** CONTRACTOR shall be an independent contractor, and as such, shall have no authorization, express or implied, to bind DISTRICT to any agreements, settlements, liability, or understanding whatsoever, and agrees not to perform any acts as agent for DISTRICT, except as herein expressly set forth. Compensation stated herein shall be the total amount payable to CONTRACTOR by DISTRICT. CONTRACTOR shall be responsible for the payment of all income tax and social security amounts due as a result of payments received from DISTRICT for these contract services. Persons employed by DISTRICT and acting under the direction of DISTRICT shall not be deemed to be employees or agents of CONTRACTOR.
8. **INDEMNITY CLAUSE:** CONTRACTOR agrees to indemnify, save harmless, and release DISTRICT, and all its officers, agents, volunteers, and employees from and against any and all loss, damages, injury, liability, suits, and proceedings arising out of the performance of this contract which are caused in whole or in part by the acts or negligence of CONTRACTOR's officers, agents, volunteers, or employees, but not for claims arising from DISTRICT'S sole negligence. The parties agree that if there are any Limitations of CONTRACTOR's Liability, including a limitation of liability for anyone for whom CONTRACTOR is responsible, such Limitations of Liability will not apply to injuries to persons, including death, or to damages to property.
9. **EMPLOYMENT PRACTICES CLAUSE:** CONTRACTOR agrees to abide by the provisions of the Utah Anti-discrimination Act, Title 32A, Chapter 5, UCA., 1953, and Title VI and VII of the Civil Rights Act of 1964 (42USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, CONTRACTOR agrees to abide by Utah's Executive Order, dated December 13, 2006, which prohibits sexual harassment in the work place. CONTRACTOR must include this provision in every subcontract or purchase order relating to purchases by the District to ensure that the subcontractors and vendors are bound by this provision.
10. **SEPARABILITY CLAUSE:** A declaration by any court, or any other binding legal source, that any provision of this contract is illegal and void shall not affect the legality and enforceability of any other provision of this contract, unless the provisions are mutually dependent.
11. **RENEGOTIATION OR MODIFICATIONS:** This contract may be amended, modified, or supplemented only by written amendment to the contract, executed by authorized parties hereto, and attached to the original signed copy of the contract. Automatic renewals will not apply to this contract.

12. **DEBARMENT:** CONTRACTOR certifies that neither it nor its principals are presently nor have ever been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract), by any governmental department or agency. If CONTRACTOR cannot certify this statement, attach a written explanation for review by the DISTRICT. CONTRACTOR must notify the District Director of Purchasing within 30 days if debarred by any governmental entity during the contract period.
13. **TERMINATION:** Unless otherwise stated in the Special Terms and Conditions, this contract may be terminated, for cause by either party, in advance of the specified termination date, upon written notice being given the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which the contract may be terminated for cause. This contract may be terminated without cause, in advance of the specified expiration date, by either party, upon sixty (60) days prior written notice being given the other party. On termination of this contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination.
14. **NON-APPROPRIATION OF FUNDS:** CONTRACTOR acknowledges that DISTRICT cannot contract for the payment of funds not yet appropriated by the Utah State Legislature, Utah State Board of Education or Board of Education of Davis School District (BOARD). If the DISTRICT becomes subjected to a legislative change, revocation of statutory authority, lack of appropriated funds or availability of funds which would render CONTRACTOR's delivery or performance under the contract impossible, or unnecessary, this contract will be terminated, either in whole or in part. If funding to DISTRICT is reduced due to an order by the Legislature or Governor, or is required by State law, or if federal funding (when applicable) is not provided, or requires any return or "give-back" of funds required for DISTRICT to continue payments, or if the BOARD mandates any cuts or holdbacks in spending, DISTRICT may terminate this contract or proportionately reduce the services and purchases of obligations and the amount due from DISTRICT upon 30 days written notice. Where funding is controlled entirely by DISTRICT, before discontinuing funding, DISTRICT, at its discretion, will make efforts to: 1) identify other goods/services that perform substantially the same functions; 2) identify if any funding is available through a reallocation or reprogramming of other appropriated or non-appropriated funds, and 3) make its best efforts to request and secure such funds from the appropriate entities (collectively, a "Non-Appropriation"). If a Non-Appropriation occurs, DISTRICT shall remit all amounts due to CONTRACTOR through the date of termination. DISTRICT shall not be in default under this contract for nonpayment and will not be liable for any future commitments, penalties, or liquidated damages.
15. **SALES TAX EXEMPTION:** DISTRICT's sales and use tax exemption number is 11843690-022-STC-001. The tangible personal property or services being purchased are being paid from DISTRICT funds and used in the exercise of that entity's essential functions. If the items being purchased are construction materials, they will be converted into real property by employees of DISTRICT, unless otherwise stated in the contract.
16. **WARRANTY (This paragraph is NOT applicable to architect, engineering, and construction service providers):** CONTRACTOR agrees to warrant and assume responsibility for all products (including hardware, firmware, and/or software products) that it licenses, contracts, or sells to DISTRICT under this contract for a period of one (1) year, unless otherwise specified and mutually agreed upon elsewhere in this contract. CONTRACTOR acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah apply to this contract. Product liability disclaimers and/or warranty disclaimers from the seller are not applicable to this contract unless otherwise specified and mutually agreed upon elsewhere in this contract. In general, CONTRACTOR warrants that: 1) the product will do what the salesperson said it would do; 2) the product will live up to all specific claims that the manufacturer makes in their advertisements; 3) the product will be suitable for the ordinary purposes for which such product is used; 4) the product will be suitable for any special purposes that DISTRICT has relied on CONTRACTOR's skill or judgment to consider when it advised DISTRICT about the product; 5) the product has been properly designed and manufactured, and 6) the product is free of significant defects or unusual problems about which DISTRICT has not been warned. Remedies available to DISTRICT include the following: CONTRACTOR will repair or replace (at no charge to DISTRICT) the product whose nonconformance is discovered and made known to CONTRACTOR in writing. If the repair and/or replaced product prove to be inadequate, or fails of its essential purpose, CONTRACTOR will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies DISTRICT may otherwise have under this contract.
17. **INSURANCE:** CONTRACTOR must carry insurance with policy limits no less than \$1,000,000 per incident and \$3,000,000 in aggregate. CONTRACTOR must provide proof of insurance to DISTRICT and must add DISTRICT as an additional insured with notice of cancellation.
18. **PUBLIC INFORMATION:** CONTRACTOR agrees that the contract and related Sales Orders and Invoices will be public documents, and may be available for distribution. CONTRACTOR gives DISTRICT express permission to make copies of the contract, related Sales Orders and Invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Except for sections identified in writing and expressly approved by DISTRICT's Purchasing department, CONTRACTOR also agrees that CONTRACTOR's response to the solicitation will be a public document, and copies may be given to the public under GRAMA laws. Permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.
19. **DELIVERY:** Unless otherwise specified in this contract, all deliveries will be F.O.B. destination with all transportation and handling charges paid by CONTRACTOR. Responsibility and liability for loss or damage will remain with CONTRACTOR until final inspection and acceptance when responsibility will pass to DISTRICT except as to latent defects, fraud and CONTRACTOR's warranty obligations.
20. **ORDERING AND INVOICING:** All orders will be shipped promptly in accordance with the delivery schedule. CONTRACTOR will promptly submit invoices (within 30 days of shipment or delivery of services) to DISTRICT. DISTRICT contract number and/or release number shall be listed on all invoices, freight tickets, and correspondence relating to the contract order. Prices paid by DISTRICT will be those prices listed in the contract. DISTRICT has the right to adjust or return any invoice reflecting incorrect pricing or upon which DISTRICT contract number and/or release number is not listed.
21. **PROMPT PAYMENT DISCOUNT:** Offeror may quote a prompt payment discount based upon early payment; however, discounts offered for less than 30 days will not be considered in making the award. CONTRACTOR shall list payment discount terms on invoices. The prompt payment discount will apply to payments made with DISTRICT credit card and checks. The date from which discount time is calculated will be the date a correct invoice is received or receipt of shipment, whichever is later; except that if testing is performed, the date will be the date of acceptance of the merchandise.
22. **PAYMENT:** Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later. After 60 days from the date a corrected invoice is received by the appropriate DISTRICT official, CONTRACTOR may assess interest on overdue, undisputed account charges up to a maximum of the interest rate paid by the IRS on taxpayer refund claims, plus 2%, computed similarly as the requirements of UCA § 15-6-3. The IRS rate is adjusted quarterly, and is applied on a per annual basis, on the invoice amount that is overdue. All payments to CONTRACTOR will be remitted by mail, electronic funds transfer, or DISTRICT credit card.
23. **PATENTS, COPYRIGHTS, ETC.:** CONTRACTOR will release, indemnify and hold DISTRICT, its officers, agents and employees harmless from liability of any kind or nature, including CONTRACTOR's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this contract.
24. **ASSIGNMENT/SUBCONTRACT:** Contractor will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this contract, in whole or in part, without the prior written approval of DISTRICT.

25. **DEFAULT AND REMEDIES:** Any of the following events will constitute cause for DISTRICT to declare CONTRACTOR in default of this contract:
1) nonperformance of contractual requirements; 2) material breach of any term or condition of this contract. DISTRICT will issue a written notice of default providing a 10-day period in which CONTRACTOR will have an opportunity to cure. Time allowed for cure will not diminish or eliminate CONTRACTOR's liability for damages. If the default remains, after CONTRACTOR has been provided the opportunity to cure, DISTRICT may do one or more of the following:
1) exercise any remedy provided by law; 2) terminate this contract and any related contracts or portions thereof; 3) impose liquidated damages, if liquidated damages are listed in the contract; 4) suspend CONTRACTOR from receiving future solicitations.
26. **FORCE MAJEURE:** Neither party to this contract will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. DISTRICT may terminate this contract after determining such delay or default will reasonably prevent successful performance of the contract.
27. **PROCUREMENT ETHICS:** CONTRACTOR understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the DISTRICT is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the DISTRICT, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization. (UCA § 63G-6a-2404.7).
28. **CONFLICT OF TERMS:** CONTRACTOR Terms and Conditions that apply must be in writing and attached to the contract. No other Terms and Conditions will apply to this contract including terms listed or referenced on CONTRACTOR's website, terms listed in a CONTRACTOR quotation/sales order, etc. In the event of any conflict in the contract Terms and Conditions, the order of precedence shall be: 1) Attachment A: District Standard Contract Terms and Conditions; 2) District Contract Signature page(s); 3) District Special Terms and Condition; 4) Contractor Terms and Conditions.
29. **ENTIRE AGREEMENT:** This agreement, including all attachments and documents incorporated hereunder, and the related DISTRICT solicitation constitutes the entire Agreement between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Agreement shall supersede any additional or conflicting terms or provisions that may be set forth or printed on CONTRACTOR's work plans, cost estimate forms, receiving tickets, or any other related standard forms or documents that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of DISTRICT. The parties agree that the terms of this Agreement shall prevail in any dispute between the terms of this Agreement and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Agreement.

Revision date: April 2, 2018