



STUDENT PRIVACY

Davis School District 2017



Employee Responsibility

LEGAL OBLIGATION TO PROTECT CONFIDENTIAL STUDENT INFORMATION

- Paper records
- Electronic records
- Federal and state laws



Employee Best Practices

- Protect visibility
- Lock or shut down workstations
- Store paper documents in secure location
- Stamp or otherwise mark confidential
- Protect user names and passwords





FERPA and ITS PROTECTIONS

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

**Affords parent right
to:**

- **Access**
- **Amend**
- **Consent**





access

- presume both parents have authority
- honor request within reasonable time
- limited to their child's record



amend

- amend inaccurate or misleading information
- school may amend or deny
- parent may appeal





consent

- signed & dated
- specify records
- state purpose
- identify parties



DIRECTORY INFORMATION

May be released for appropriate reasons

- Must be identified
- Parents notified annually
- Honor request to not release

Exceptions

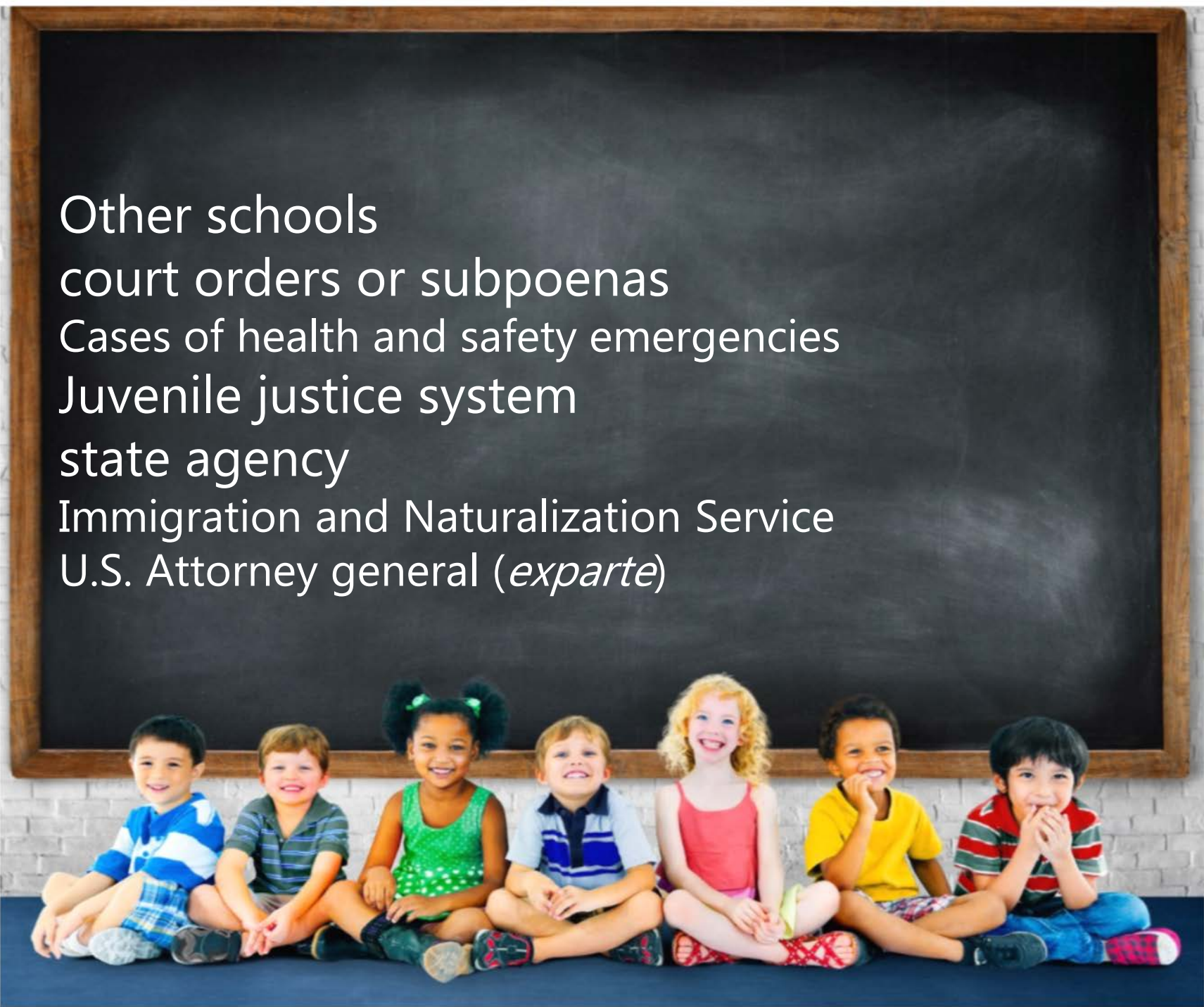




School official



Exceptions

A group of seven diverse young children, including boys and girls of various ethnicities, are sitting on a blue mat in front of a large black chalkboard. They are all smiling and looking towards the camera. The chalkboard is mounted on a white brick wall. The children are wearing colorful clothing: a blue and white striped shirt, a green and white striped shirt, a green polka-dot dress, a blue and white striped shirt, a pink tank top, a yellow shirt, and a red and white striped shirt.

Other schools
court orders or subpoenas
Cases of health and safety emergencies
Juvenile justice system
state agency
Immigration and Naturalization Service
U.S. Attorney general (*ex parte*)

Exceptions



- Research
- Government Agencies

May be shared under terms of
written agreement



Exceptions



Document Release

Except when release is to a:

- parent
- school official
- party with written consent from parent
- party seeking directory information

