

WHAT'S INSIDE



Employee Assistance Program

Starting a new school year can bring anxiety, stress, and additional life pressures. Live Well offers free counseling services to you and your eligible family members to help you thrive amongst the many life changes you face.

Their website, [Live Well EAP](#), is a valuable tool with information on how to schedule appointments and to review their current staff who are waiting to serve you.

This service is completely confidential and free. **24/7 Crisis services** with a licensed mental health professional are available at **800-832-7733**.

Save the Dates

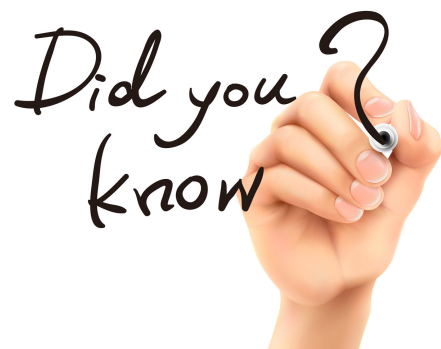
Open Enrollment for the 2022 plan year will be **November 1st – November 19th**. This is your chance to change, add, and delete coverages and dependents for the 2022 plan year. Even if you are not making plan changes, please log in to verify your personal information for you and all your dependents. The Open Enrollment system will be open on November 1st through Encore, and can be completed from anywhere.

Flu Shots and Q&A's are scheduled for November 8th and 11th. This is the perfect time to come visit with the insurance carriers to get questions answered, and benefits clarified. Specific times and locations will be announced closer to Open Enrollment.

In addition, please remember that your Flexible Savings Plan is not automatic. You **MUST** reenroll each year in order to participate.

While we have your attention, remember to complete your Wellsteps points by **November 15th** to receive your health insurance premium discount for the 2022 plan year.

Please watch for more detailed Open Enrollment information coming this fall.



Review Coverages

Did you know you can review your current coverages and monthly costs at any time? Simply search for Personnel Master in Encore

- Input your employee ID if needed then choose "Insurance" from the Right-Hand Menu
- Your Coverages and Monthly Costs will Be Listed (Scroll down for the entire list.)
- Choose "Insurance Summary" on the Bottom Left of the List for a More User-Friendly Report and Print Options for Your Records