|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| STS:       | Coordinator:       | Principal:       | School:       | Date:       |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| STS COORDINATOR/PRINCIPAL INTERVIEW & RATINGS*School Technology Specialist* | No | Somewhat | Yes, effectively | Extraordinary | COMMENTS |
| PLAN |
| 1. **How did your STS participate in the creation of the technology vision and goals for your school**? (P.1)

*(How does your STS promote the technology vision and goals to faculty and staff? Give specific examples.)* |       |
| 1. **What is the role of your STS on the School Technology Committee?** (P.3)

*(Does your STS regularly attend School Technology Committee meetings?* *Do you consider your STS to be a technology leader in the school?)* |       |
| 1. The STS is involved in development of the school’s vision and goals for technology integration (P.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS promotes the technology vision and goals to faculty and staff (P.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS plays an integral role in the forward implementation of the technology vision and goals in this school (P.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS uses data to select and plan professional development (P.3)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS is involved in training staff in the use of technology to enhance learning (P.3)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS provides training for staff in using technology to increase productivity (P.3)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS makes adjustments to professional development according to staff feedback as needed (P.3)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| TEACH & TRAIN |
| 1. **Discuss the professional development opportunities your STS provides to the faculty and staff in this school.** (T.2)

*(What data did your STS use to identify and plan for the professional development? Was the professional development well received and helpful? Did the STS follow up with staff to ensure they were able to implement what they learned in the professional development?)* |       |
| 1. The STS provides professional development to individuals, small groups, and large groups (T.2)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| CHECK |
| 1. **How often do you meet with your STS to review and evaluate how your technology plan is going?** (C.1)

*(Does he/she make adjustments to implementation as needed?)* |       |
| 1. The STS implements follow up procedures to ensure staff can implement technologies discussed in training (C.2)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS meets regularly with the building administrator to evaluate and continuously improve technology integration process (C.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| ENVIRONMENT |
| 1. **How does your STS promote a positive and professional environment?** (E.1)

*(Is your STS respectful to staff and students? Are staff members comfortable asking your STS questions about technology? How does your STS encourage staff to integrate technology? Do you feel your STS approaches challenges and change positively in a problem-solving manner?)* |       |
| 1. The STS is positive (E.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS treats staff and students with respect (E.1)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. The STS communicates high expectations for technology integration (E.2)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| PROFESSIONALISM |
| 1. The STS approaches challenges and change positively in a problem-solving manner (PRO.3)
 | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 1. General comments:
 |       |